

## SELECTMEN'S MEETING

January 13, 2009

**Selectmen in attendance: Judith L. Churchard, Robert W. Frizzell, Jason A. Cole**

The meeting was opened at 6:34 pm.

Selectperson Churchard made a motion to accept the minutes of the 12/23/08 meeting as written; Selectman Cole seconded and all were in favor.

Selectman Cole made a motion to accept the minutes of the 1/6/09 meeting as written; Selectperson Churchard seconded and all were in favor.

Selectperson Churchard made a motion to accept Nancy Wyman's resignation from the Planning Board with regret; Selectman Cole seconded with regret and all were regrettably in favor. The Selectmen will write a letter to Mrs. Wyman accepting her resignation.

**Laura Bragg – Town Clerk:** Came before the Selectmen with several issues:

- Asked the Selectmen to sign Deputy Registrar of Voters appointments, which they did.
- General Government budget – Laura feels all town office employees need to be part of putting together the general government budget and the Selectmen agreed. Laura also mentioned that several items came out of the general govt. budget that shouldn't have.
- Several towns were called to ask how they do payroll. Many of them use TRIO instead of an outside vendor, which saves a lot of money. After the initial cost to set up the program, there is a yearly maintenance/licensing fee of \$350-500. This is considerably less than what is now being paid.
- A voting machine at a cost of \$6,500 will have to be budgeted for even though the State is supposed to pay for it.
- Asked why the Code Enforcement budget appears to be \$55,000? Selectperson Churchard explained that the auditor misunderstood the referendum and added the anticipated revenues of \$20,000 to the budget amount.

**Discussion:**

- Selectman Cole said general government could save \$2,600 per year if office cleaning is done bi-weekly instead of weekly. He also said an average of \$2,600 per year could be saved if the Selectmen meet the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of the month instead of every week. This will be discussed further during the budget process.
- Selectman Frizzell said the metal ice panels on the roof at the old Town Office are flapping and need to be repaired. Selectman Cole will look into getting this done.
- The Selectmen asked Christine Torno to pursue the possibility of doing payroll in-house. Chris will discuss with Cindy Arroyo, Treasurer, and they will visit Acton to see how it is done.
- Cathy Patenaude from Home Health will come to Lebanon on February 3 to discuss what will be provided at the clinics they plan to have here.
- The Selectmen all agreed that subscription money collected for Rescue will now go directly to the Rescue Corporation instead of coming to the town first.

Selectperson Churchard made a motion to adjourn the meeting at 8:00 pm; Selectman Cole seconded and all were in favor.